

OUR SAVIOR'S LUTHERAN CHURCH
550 Lincoln Drive, Sun Prairie, Wisconsin 53590-1399

WEDDING FACILITY USE AGREEMENT

This Facility Use Agreement dated _____
between Our Savior's Lutheran Church ("OSLC"), 550 Lincoln
Drive, Sun Prairie, WI 53590-1399, and (Users) _____

The user is a: Member Non-Member



Contact information:	
Bride's Name	_____
Address	_____ _____
Phone	_____
Cell Phone	_____
E-mail	_____
Groom's name	_____
Phone number	_____
Cell Phone & E-mail	_____ _____

A. Terms of Agreement

1. Nature of the Use

Subject to the terms of this agreement, OSLC agrees to allow User to use the Facilities solely for the purpose of a wedding.

2. Term of the Use of the Facilities

Subject to OSLC's right to terminate this Agreement, OSLC agrees to allow the User to use the Facilities at the following times:

Wedding Date: _____ Times: _____ to _____
Rehearsal Date: _____ Times: _____ to _____

3. Definition of Facilities

The portion(s) of the Facilities which will be used by the User include:

_____.

4. Rent

In consideration for the use of the Facilities described above, the User shall pay OSLC a Wedding reservation fee of \$50 (non-refundable)

Other fees may be applicable as outlined in the wedding guidelines.

5. Insurance

a. User's Loss and Damage

The User shall be solely responsible for carrying personal property insurance sufficient to cover the loss of any or all of its personal property kept at the Facilities. OSLC shall not be liable for any damage to or loss of property of the User or others which is located at the Facilities. OSLC shall not be liable for any injury or damage to persons or property resulting from, fire, explosion, gas, electricity, water, rain, snow or leaks from any parts of the Facilities, or from pipes, appliance or

plumbing works or from any other place or by any other cause of any nature. OSLC shall not be liable for any such damage caused by persons at the Facilities, occupants of adjacent property, or caused by construction of any private or public work.

b. Indemnification

The User agrees to indemnify OSLC and to hold OSLC harmless from and against any and all claims, losses and actions, damages, liabilities and expenses in connection with the loss of life, personal injury and/or damage to property arising from or out of any occurrence in, upon or at the Facilities. In the case which, OSLC, without fault on its part, be named to any litigation commenced by or against the User, then the User shall hold OSLC harmless and shall pay all costs, expenses and reasonable attorney's fees incurred or paid by OSLC in connection with such claim or litigation.

6. Miscellaneous

a. Termination - OSLC may terminate this Agreement at any time at its sole discretion.

b. Rescheduling of Use - Should OSLC need to use the Facilities at the time described in sections A.-2. above, for any reason, including but not limited to funerals and other special events of OSLC, the User agrees to reschedule its planned event to allow OSLC to use the Facilities at such times. The parties to this agreement shall use their best efforts to reschedule the event for a time convenient to both parties. Upon learning of a scheduling conflict that will require the User to reschedule its planned event, OSLC will notify the User of the need to reschedule as soon as possible.

c. Use - No use shall be permitted, or acts done, which will cause a cancellation of any insurance policy covering the Facilities.

d. Laws and Waste - The User shall comply with applicable laws, ordinance, regulations and restrictions affecting the use or occupancy of the Facilities. The User shall not commit or allow to be committed, any waste or nuisance at the Facilities.

e. Cleanup - The User agrees to clean up the Facilities after any event that it holds at the Facilities. Trash will be removed and the Facilities will be restored to the condition that they were in prior to the event. After the term of this Agreement expires, the User agrees to remove all of its personal property from the Facilities.

f. No Leasehold Interest Credit - The User acknowledges that this Agreement creates no leasehold interest or other interest in the real property owned by OSLC. OSLC is solely allowing the use of the Facilities temporarily as provided under the terms of this Agreement.

g. No Partnership - OSLC does not in any way become a partner, joint venture or member of a joint enterprise with the User.

h. Entire Agreement - This Agreement sets forth all the covenants, conditions and understandings between OSLC and the User concerning the use of the Facilities and

supersedes any prior understanding between the parties. No subsequent changes or additions to this Agreement shall be binding to OSLC unless submitted in writing and signed by both an approved representative of OSLC and the User.

- i. **Keys** - Appropriate keys will be issued as needed. The responsible person for any group using the church shall be responsible for the key. Such person is liable for re-keying the building if the key is lost.
- j. **Child Supervision** - Users are responsible for the supervision and safety of children that are guests or participants. Children are must be supervised by an adult.

This Agreement has been signed and agreed to by both the User and OLSC and delivered as of the date listed below. I have received a copy of the facility use policy.

USER (Signature) _____ Date _____

USER (Print name) _____

OUR SAVIOR'S LUTHERAN CHURCH _____

Date _____